MDE Assessment Integrity Guide Updates

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What is the Assessment Integrity Guide?

- Guidelines for educators who administer state assessments to ensure proper test administration and integrity

- Approved by the State Board of Education in 2009

- At a high level, the Integrity Guide consists of these major components:
  - Prevention of Testing Irregularities
  - Detection of Irregularities
  - Investigating Irregularities
  - Remediating Irregularities

Time for a Change

- Things have changed since the original Integrity Guide was published in 2009…
  - Michigan has changed from MEAP to M-STEP
  - Online testing didn't exist in 2009, whereas over 90% of Michigan's students will be testing online with M-STEP in 2016
  - The logistics for test administrators have changed with the advent of online testing
  - More technology in the hands of students (e.g., pervasive cell phone/social media use) make irregularity prevention even more critical

A New Assessment Integrity Guide

- A refreshed version of the Integrity Guide was drafted in 2015 to incorporate the changes in the assessment world since 2009 (e.g. online testing)

- The general principles from the original Integrity Guide remain the same

- Updates based on feedback from Caveon Test Security Services, district assessment staff, and OSA

Online Testing

- Continuous reference throughout to online testing
  - Common assessment irregularities/security issues associated with online testing
  - How online testing windows differ from paper/pencil
  - Handling test tickets
  - How online testing permits detailed analysis of test data for potential anomalies

Who Can Administer Tests

- Dropped the requirement from the old Integrity Guide that all Test Administrators need to be certified teachers

- Change made based on feedback from 2015 M-STEP

- TAs should be selected from the highest possible ranking from the following list:

  - Certified teachers or certified educational administrators
  - Paraprofessionals or non-certified administrative personnel
  - Certified substitute teachers

Conflict of Interest

- Refined previous wording about proctors testing family members based on feedback from 2015 M-STEP

- Old wording only applied to proctors: "Family members of students in the assessment group must not be used as proctors."

- New wording applies to TAs and proctors and is more specific: "Test Administrators and Proctors cannot serve as testing staff in rooms in which their children or students that reside in their household are testing."

Electronic Devices and Web Monitoring

- A more robust electronic device policy
  - At a minimum, devices need to be powered off and stored away from a student's work area
  - Use of electronic devices during testing constitutes automatic prohibited behavior
- Inclusion of OSA's web monitoring measures
  - Daily monitoring of public web sites for item exposure/security breaches during assessment windows

Feedback

- We will be posting this draft guide so schools can begin preparing for spring testing and provide feedback

- We will see you again in April for approval of the integrity guide.